

North Hampton Heritage Commission  
Minutes - June 8, 2000

The meeting was opened by Jane Palmer, retiring Chair, at 10am. Also present were Robert Southworth, Priscilla Leavitt, Jenifer Landman, Anna Pike, Janice Mellian and Pam Schwotzer, Library Consultant. Barbara Hobby arrived later due to a scheduling conflict.

First order of business was election of new officers. Jenifer Landman agreed to serve as Chair and Barbara Hobby as Treasurer. Secretary was made an unofficial position and Pam Schwotzer agreed to fill it. All present voted yes.

The meeting passed to new Chair Jenifer Landman. Her first order of business was reading Priscilla Leavitt's proposed "Uncivilized-Intolerance Rule" to be adopted as part of the group's code of ethics. It read "I make a motion that members of the Heritage Commission conduct themselves in a civil and polite way in meetings or in homes where Heritage business is performed. Anyone who becomes unruly or uncivilized may be excused temporarily by the person conducting the meeting or any member present; or be excused permanently by vote of the Group as a whole." Discussion followed. The vote was called and the motion passed, 3 voting in favor, 3 abstaining. (The Secretary is not a voting member.)

Copies of the brochure of the upcoming Heritage Walk were presented. It has already been reviewed and approved by the Preservation Alliance. The Heritage Commission gave approval. Jane Palmer and Priscilla Leavitt of the Historical Society being present, that approval was also given. Janice Mellian will take it to the Little Boar's Head Heritage Commission for their consent and report back in a few days. Jenifer mentioned that the brochure was accepted by the Historical Society Executive Board June 5th.

The question of whether Heritage Commission funds are lapsing or non-lapsing arose. The opinion was expressed that they were non-lapsing. Jenifer will contact the Selectman for clarification. The RSA's will also be consulted. Mike Kelly, after receiving the go-ahead, will print 500 b/w copies for Old Home Day for free.

If the funds roll over at the end of the year the Commission will do nothing. If they are non-lapsing it was proposed and agreed after discussion to spend some funds on paper supplies toward the printing of the brochures for the 4 walks. The paper stock and how it will fold was also approved. Janice will take these issues to LBH Heritage Com. For their approval.

Liability for the walks was discussed. Town commissions are covered by Town insurance, but because the Historical Society, a private group, is part of the Heritage Council, liability insurance must be purchased. The Historical Society feels that the \$510/year cost is more than it wishes to assume. They are checking to see if giving the brochures away free of charge would make a difference on liability necessity. If not, they

are considering withdrawing from the Heritage Council, which could affect our grant. It was pointed out that Portsmouth and Exeter do have insurance coverage. A discussion on handing out free brochures indicated that there would be advantages in placing the brochures in more places, and an alternative to charging would be to get business sponsors for future brochures, to defray costs. It was decided to wait and see if liability is affected by charging for the brochures.

Robert Southworth requested that the words "all rights reserved" appear somewhere on the brochures. It was indicated that the copyright symbol is already there which would have some deterrent effect, and that the Alliance, as part of the grant, would have the right to copy the brochure. This was satisfactory.

A discussion of the timeline for completion of the project and payment of bills followed, as well as charges to be expected from Susannah Clarke (none) and Lisa Mausolf (\$1000-\$2000). We will try to have Susannah do more and Lisa do less. The project must be finished and camera-ready by Nov. 30, 2000 and all bills paid by Dec. 15, 2000.

Janice asked about newspaper publicity for the upcoming walk. She will do an article with photo for immediate release. Approved.

Jenifer suggested including time and distance for each walk on the final brochures. Also approved.

The next meeting was set for July 13 at 10am. Adjournment was at 11:10am.

Respectfully submitted,

Pamela Schwotzer,  
Secretary